



Oregon Indian Education Association ~ Promoting quality educational service for Oregon Indians

OREGON INDIAN EDUCATION ASSOCIATION Constitution And Bylaws

Approved by the Oregon Indian Education Association Board of Directors

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OREGON INDIAN EDUCATION ASSOCIATION



CONSTITUTION

ARTICLE I: NAME AND PURPOSE

Section 1

NAME: The name of this organization is the OREGON INDIAN EDUCATION ASSOCIATION.

Section 2

USE OF NAME: The name of this Association shall not be used for endorsement purposes without approval of the OIEA Board of Directors.

Section 3

PURPOSE: The purpose of the Association is to promote quality educational services for Indian people in the state of Oregon. The following shall be the guidelines for the Association:

[To support and recommend legislation (or oppose unfavorable legislation) that affects the education of Indian people.] Omitted

To provide assistance to local and state agencies to assure that Indians in our state receive the full educational benefits offered.

To promote cooperation in solving Indian educational problems by encouraging participation in the development and/or implementation of relevant educational programs.

To increase communication by serving as liaison for information specific to education programs, procedures, and opportunities for Indian people and to disseminate that information to all members and interested parties.

To assist in the development and endorsement of Indian curriculum and methodology provided to Indian and non-Indian students in the state of Oregon.



To promote awareness of accurate Indian history, contributions, and cultural differences; and to support those associations, agencies, programs, individuals, and studies that reinforce a positive approach to Indian education.

ARTICLE II: MEMBERSHIP

Section 1

INDIVIDUAL MEMBERSHIP: All persons committed to the purpose of the organization may become members.

Section 2

STUDENT MEMBERSHIP: A student is a person attending grades 1-12 or a college student currently carrying six or more credit hours per term.

Section 3

SENIOR CITIZEN: For the Association's purposes, a senior citizen is a person 55 years or older.

Section 4

INSTITUTIONAL MEMBERSHIP: Institutions, associations, and businesses may become members.

Section 5

MEMBERSHIP DUES: Annual dues shall be established by the Board of Directors. Membership dues shall be paid immediately upon joining the Association. Failure to pay dues constitutes forfeiture of membership and the right to vote.

Section 6

EFFECTIVE DATES OF MEMBERSHIP: Membership is renewable at the beginning of each annual Oregon Indian Education Association Conference.



Section 7

VOTING PRIVILEGES: All individual paid-up members shall have voting privileges. Each institution, association or business will constitute one vote.

ARTICLE III: OFFICERS

Section 1

NAMES: The officers of this Association shall be President, Vice-President, Secretary, Treasurer, and Historian. The officers shall constitute the Executive Committee. A quorum of the Executive Committee is three officers.

Section 2

TERMS: The President and Secretary shall be elected on odd numbered years at the annual business meeting and shall hold office for a two (2) year term. The Vice-President, Treasurer, and Historian shall be elected on even numbered years at the annual business meeting and shall hold office for a two (2) year term. (Revised to stagger officer elections.)

Section 3

DUTIES OF OFFICERS: Are as follows:

- (1) The President presides at all meetings of the Association and the Board of Directors, and performs all duties ordinarily performed by the President of such an Association, or those duties which may be assigned by the Association or the Board of Directors. The President will give an annual report of OIEA accomplishments at the annual meeting.
- (2) The Vice-President assumes the duties of the President in case of absence or disability, and such other duties as may be prescribed by the Board of Directors.
- (3) The Secretary shall keep a written record of all proceedings, and coordinate the publicity committee for the Association.



(4) The Treasurer shall receive all money for the Association and shall keep an accurate record of receipts and expenditures. The Treasurer shall pay out funds only as authorized by the Executive Committee. The Treasurer shall be prepared to present a written statement of account at every annual business meeting of the Association and at other times when requested by the Executive Committee.

(5) The Historian will develop and maintain a collection of Association documents which have a historical and educational value, including records and artifacts.

Section 4

NOMINATIONS AND ELECTIONS: The President shall accept nominations for officers from the general membership during the annual meeting of the Association. Nominees will be American Indian/Alaska Native. The election of officers shall take place at the annual meeting of the Association. A majority vote by secret ballot will determine the officers and the successful candidates shall assume their duties at the close of the Association's election. All records pertaining to each office shall be physically transferred within one month's time.

Section 5

VACANCIES: Any vacancy of an office shall be filled immediately by an appointment from the Board of Directors.

Section 6

REMOVAL: Any member of the Board of Directors or an officer may be removed by missing three (3) consecutive meetings, or for causes not in line with the purpose and duties of the Association. The removal will require an affirmative vote of eleven (11) members of the Board. Said member has the right to petition the Executive Committee within thirty (30) days for a vote on removal.

ARTICLE IV: BOARD OF DIRECTORS

Section 1



DUTIES: The Board of Directors shall set policy for the Association and monitor Executive Committee activities.

Section 2

COMPOSITION: The President of the Association is Chairperson of the Board of Directors. Officers of the Association are members of the Board of Directors. The Board of Directors will include one Association member in good standing representing each of the following regions:

- 1) Umatilla Tribe
- 2) Tribes of Warm Springs
- 3) Portland (South)
- 4) Tribes of Grand Ronde
- 5) Springfield
- 6) Klamath Falls (City school district)
- 7) Corvallis, Monmouth, Albany
- 8) Wasco, The Dalles, Maupin, Tygh Valley
- 9) Tribes Coos (et. al.)
- 10) Cow Creek Tribe of Umpqua
- 11) Oregon City
- 12) Burns Paiute Tribe
- 13) Portland (North)
- 14) Salem
- 15) Tribes of Siletz
- 16) Eugene
- 17) Klamath County
- 18) Jackson County
- 19) Coos/Curry County
- 20) Douglas County
- 21) Washington County
- 22) Coquille Indian Tribe
- 23) Klamath Tribe
- 24) Student (7-12th Grade)
- 25) Student (Higher Ed)



In addition, there will be positions for four (4) state at-large positions. The Oregon State Department of Education and the Portland Area Bureau of Indian Affairs will also be represented as non-voting members of the Board.

Alternatives may be selected by an elected member to ensure participation from that community on the Board when emergencies require a board member's absence.

Should any region fail to send a representative for an entire year, that region may be deleted from those listed above as a standing region worthy of representation. A majority vote of the Board of Directors will be required to remove or add a region from those listed.

Section 3

BOARD OF DIRECTORS MEETINGS: The Board of Directors shall meet on a quarterly basis and make the minutes of each meeting available to the general membership thirty (30) days after each meeting. General membership may attend quarterly Board meetings.

Section 4

ELECTION AND TENURE: Board members should be selected from their regions prior to the annual Association meeting. If the Board members have not been selected prior to the annual meeting, then Board members shall be elected at the annual OIEA business meeting by the Association membership in attendance. Each regional board member must be an American Indian/Alaska Native and a resident of any of the twenty-three (23) areas for which he/she is elected to represent. Any American Indian member may be elected to serve as an at-large member, regardless of residence. Student members must be students in good standing at their respective schools.

Tribal representatives shall be selected by their respective Tribe. Each Board member will serve a two-year term. Half of the Board will be elected on even numbered years and the other half will be elected on odd numbered years.

The following shall be elected on even numbered years:

- 1) Umatilla Tribe
- 2) Confederated Tribes of the Warm Springs
- 3) Portland (South)



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- 4) Tribes of Grand Ronde
- 5) Springfield
- 6) Klamath Falls (City School District)
- 7) Corvallis, Monmouth, Albany
- 8) Douglas County
- 9) Washington County
- 10) Tribes of Coos, Lower Umpqua & Siuslaw Indians
- 12) Oregon City
- 13) Student (Higher Ed.)
- 14) At-large
- 15) At-large

The following shall be elected on odd numbered years:

- 16) Wasco, the Dalles, Maupin, Tygh Valley
- 17) Burns-Paiute Tribe
- 18) Portland (North)
- 19) Salem
- 20) Tribes of Siletz
- 21) Eugene
- 22) Klamath County
- 23) Jackson County
- 24) Coos/Curry County
- 25) Student (Grades 7-12)
- 26) Klamath Tribe
- 27) Coquille Indian Tribe
- 28) At-large
- 29) At-large

In addition, a representative from each of the Bureau of Indian Affairs and the Oregon Department of Education will serve annually

Section 5

VACANCIES: Any vacancy on the Board shall be filled immediately by a vote of the Board of Directors and the newly elected member shall serve the remaining tenure of that position.



Section 6

QUORUM: One third (1/3) of current board members must be in attendance to constitute a quorum. Should a quorum not exist, absent members maybe polled by phone.

ARTICLE V: MEETINGS OF THE ASSOCIATION

Section 1

ANNUAL MEETING: The Association shall schedule one annual meeting each year as decided by the general membership or the Board of Directors.

Section 2

SPECIAL MEETINGS: Special meetings of the Oregon Indian Education Association may be called at the discretion of the President, or by a vote of the Board of Directors, or by petition of one-fourth (1/4) of the membership. The Board of Directors shall schedule location, time and place of special meetings of the Association when it is determined vital to the impact of Indian educational concerns. Agenda and notices of special meetings shall be sent to the general membership at least ten (10) days prior to such a scheduled meeting.

Section 3

QUORUM: One-fourth (1/4) of all members in good standing with the Association at any duly authorized meeting shall constitute a quorum. American Indian/Alaska Natives must constitute a majority of the quorum.

Section 4

MEETING AGENDA: Any Association member may request to make presentations or recommend topics of interest to the Board of Directors for any scheduled Association meeting. The Board of Directors shall be responsive to the Association membership during the development of the agenda for all annual meetings, quarterly Board of Directors meetings and special meetings scheduled.

Section 5



RULES OF ORDER: “Robert’s Rules of Order”, by General Henry M. Robert, United States Army, newly revised, shall govern to the extent not inconsistent with the CONSTITUTION AND BYLAWS of the OREGON INDIAN EDUCATION ASSOCIATION, at all meetings of this Association.

ARTICLE VI: COMMITTEES

Section 1

PURPOSE: Committees of the Association, both standing and special, may be created to promote the purposes of the Association.

Section 2

STANDING COMMITTEES: The Association has the following standing committees. The chairperson of each committee must be a member of the Board of Directors and shall report regularly at the Board of Directors meetings.

Nomination Committee
Publicity Committee
Bylaws Committee
Achievement and Recognition Awards Committee
Resolution Committee
[Legislative Committee] Omitted

Section 3

SPECIAL COMMITTEES: Other committees shall be established by the President of the Board of Directors as the need arises.

ARTICLE VII: NEWSLETTER

Section 1

PURPOSE: In order to promote communication among individuals and organizations committed to improving education for Indians in the state of Oregon, a newsletter will be printed regularly.



Section 2

REGULARITY: A newsletter shall be published thirty (3) days after each Board of Directors meeting covering the activities of the Association and shall include other information involving Indians locally, regionally, and nationally when appropriate to the purposes of the Association.

Section 3

EDITOR: The editor(s) of the newsletter shall be appointed by the Board of Directors at the first quarterly Board meeting following the Association Conference, to serve a two-year term.

Section 4

DISSEMINATION: The newsletter shall be sent to all members and to other associations and organizations to inform them of the Association's activities.

ARTICLE VIII: PROPERTY OF THE ASSOCIATION

Section 1

MANAGEMENT: All property of the Association shall be subject to the control and management of the Board of Directors. Upon the dissolution of the Association, none of its property shall be distributed to any of its members and all such property shall be transferred to such other organization or organizations as may be deemed advisable by the Board of Directors, providing such organizations shall be non-profit Indian organizations, preferably having purposes similar to those of the Association.

ARTICLE IX: REPOSITORY

Section 1

PURPOSE: The Association shall develop a repository for materials of Indian historical value. Such a repository shall be established for the express purpose of keeping pertinent information relative to the Association's purposes.



The Association shall further serve to develop Indian materials to disseminate for educational purposes and shall lend support to preserving and protecting Indian cultures, including records and artifacts, from exploitation.

OREGON INDIAN EDUCATION ASSOCIATION BYLAWS

Article I Membership Dues

Article II Board of Directors

Article III Committees

Article IV Standing Committees

Article V Meetings

Article VI Recall

Article VII Referendum

Article VIII Amendments

OREGON INDIAN EDUCATION ASSOCIATION BYLAWS

ARTICLE I: MEMBERSHIP DUES

Section A All dues for members shall be approved by a majority of the Association Board of Directors prior to the annual business Meeting of the Association.

Section B All dues shall be paid to the beginning of the annual business



Meeting.

Section C New members shall pay dues immediately upon joining the Association.

Section D Membership dues rates:

Individual Membership X

Student Membership 1/2 X

Senior Citizen (55 years or older) 1/2 X

Institutional Membership 2 X

ARTICLE II: BOARD OF DIRECTORS

Section A The Board of Directors shall meet quarterly. The meeting place and dates shall be scheduled at the discretion of the Board. The last quarterly meeting will be held in conjunction with the state wide annual Conference.

Section B Special meetings can be called at the discretion of the President, or by a vote of the Board of Directors, or by petition of one-fourth

(1/4) of the membership.

Section C The Secretary will send a written notice of regular meeting place, time, and date at least two weeks prior to the meeting to all Board members and concerned others.

Section D The Secretary will send a written notice to Board members after their second absence. All Board members shall notify the President or Secretary of any problems in attending required meetings.

Section E Board members are responsible for recruiting membership in their area.



Section F Board members are responsible for publicizing all Board and other meetings by using all media available.

Section G All Board members should report local, state, and national information relevant to the purposes of Indian education to the Newsletter Editor(s) and at quarterly Board meetings.

Section H Board members are responsible for disseminating all OIEA news, procedures, etc., in their respective areas.

ARTICLE III: COMMITTEES

Section A All committees will be presided over by a Board member. Other committee members shall come from the general membership whenever possible.

Section B All committees will report progress to the Board of Directors at quarterly meetings.

Section C The committee chairpersons will present a written committee report to the general membership at the annual Conference.

Section D Committee members will have a two-year tenure on a committee unless they complete their assigned project. Committee members shall be appointed by Board consensus.

ARTICLE IV: STANDING COMMITTEES

Section A Nomination Committee

1) The Association membership will nominate person(s) for each elected position to be filled. Nominators will present a profile of the candidate before the general assembly at the annual Association meeting.

2) The Nominations Committee will prepare, distribute, collect, and count election ballots.

3) The final tally will be announced immediately. Newly-elected officers will take office at the close of the annual conference. [changed from "once results are announced"] Outgoing officers will have one month to turn over records.



4) OIEA membership will close prior to the start of the annual Association business meeting.

Section B Publicity Committee

1) The Publicity Committee shall be responsible for collecting, editing and disseminating information for a newsletter on a quarterly basis.

2) The Publicity Committee shall use all means available to publicize any local, state or federal items relating to the Association.

Section C Bylaws Committee

1) The Bylaws Committee will seek ideas for amendments, deletions or additions to the Constitution and Bylaws for the Association.

2) Any changes to the Constitution and Bylaws from the general membership will be submitted to the Bylaws Committee prior to the last general assembly of the annual Association business meetings.

3) The Bylaws Committee will submit revisions to the Board for review and endorsement. The revision will then be submitted for approval to the general assembly.

Section D Achievement and Recognition Awards Committee

1) Student Scholarships: Criteria for student scholarships will be developed by this committee, as well as a process for selection of worthy candidates. This committee will make the final recommendations for scholarship recipients. Indian students K-12 and college will be recognized annually. OIEA will recognize all students submitted from their regions by a certificate and by letter.

2) Outstanding OIEA Awards: The criteria and process for annual awards of the Association will be developed by this committee. Nominations will be made by Association members, using the criteria identified by this committee and approved by the Board of Directors.

The following categories will be awarded annually:



Teacher of the Year

Counselor of the Year

Administrator of the Year

Parent/Lay Person of the Year

Educator of the Year

Indian Elder of the Year

Student of the Year

Nominations will be made on the nomination forms. The nominations will become due each year prior to the annual business meeting. The Nominations Committee will help coordinate with this committee a display of nominees to be posted at the annual Association Conference.

Voting for OIEA awards will take place at the annual Association Conference according to the process set by this committee.

Voting will take place at the OIEA annual Conference by those in attendance.

All OIEA award recipients will be recognized at the annual OIEA Conference.

The Board of Directors, at the third quarterly meeting of the year may elect to recognize those whom they feel have made special contributions to Indian education in Oregon. Recognition will be made at the following annual meeting.

Section E Resolution Committee

- 1) The Resolution Committee will develop criteria and process for resolutions submitted by the general membership of OIEA.
- 2) Criteria and process will be submitted to the Board of Directors for approval.



- 3) The Resolution Committee will disseminate Board approval criteria and process to the general membership prior to the annual general meeting.
- 4) The Resolution Committee will receive resolutions from the general membership. These will be submitted to the OIEA Board of Directors at the meetings held prior to the annual Association Conference.
- 5) The Resolution Committee will review resolutions and determine the merit of each in accordance with the Constitution and Bylaws of the Association.
- 6) The resolution sponsors will present their resolution at the annual Association meeting.

ARTICLE V: MEETINGS

Section A The Association will conduct its annual general meeting in conjunction with the annual Oregon Indian Education Association Conference.

Section B The Secretary and Treasurer will arrange with the co-host site committee to set meeting places, times, and costs that might be incurred by the Association.

Section C The President will give a written report of the Association's accomplishments at the annual Association meeting. Copies will be distributed to the membership.

Section D The Treasurer will give a written yearly report at the annual general meeting. Copies will be distributed to the membership.

Section E All committee chairpersons will present a written report of committee progress at the annual general meeting.

Section F The Association will co-host the annual Oregon Indian Education Association Conference along with a local host Conference committee (to be selected annually at the general meeting). All interested host sites should submit a written proposal prior to the beginning of the annual meeting.

ARTICLE VI: RECALL



Section A If any Officer shall die, resign or shall be found guilty of dishonesty in any Indian, state, or federal court, the Board of Directors shall declare the position vacant and appoint another person to fill the un-expired term of office.

Section B The Board of Directors may by a two-thirds (2/3) vote expel any member of the Board for neglect of duty or gross misconduct after due notice and an opportunity to be heard is implemented.

Section C Upon a petition of at least one-third (1/3) of the eligible member votes of the Association, it shall be the duty of the Board of Directors to recall that member of the Board in such a position. In case of a recall of a Board member, the position shall be considered vacant and the Board shall appoint another person to fill the un-expired term of office.

ARTICLE VII: REFERENDUM

Section A At least fifteen (15) percent of the Association members shall have the right to demand a referendum on any enacted or proposed decision or resolution of the Board of Directors. The vote of the majority of the members in such a referendum shall be conclusive and binding.

ARTICLE VIII: AMENDMENTS

Section A These Bylaws and Constitution may be amended by a majority vote of members in attendance at the annual convention, providing that a written copy of the amendment has been provided prior to the meeting. Amendments shall be effective when adopted.